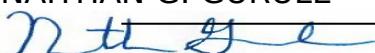


	LOS LUNAS POLICE DEPARTMENT		
	ADMINISTRATION	NUMBER: ADM.12.01	EFFECTIVE DATE: June 18, 2010
	SUBJECT: Risk Analysis		REVIEW DATE: July 6, 2015
	AMENDS/ SUPERSEDES:	NMSA:	
NMMLEPSC STANDARDS: ADM.12.01	APPROVED BY CHIEF OF POLICE NAITHAN G. GURULE  Signature		

PURPOSE:

To establish guidelines for department employees to reduce the risk of injuries, lawsuits and liability exposures.

POLICY:

It is the policy of the Los Lunas Police Department to provide the safest workplace possible and to assist in training and educating employees on ways to reduce injury, lawsuits and liability exposures.

PROCEDURE:

1. Education
 - A. The Village of Los Lunas provides a monthly safety meeting for all city employees.
 - 1) All supervisors are required to obtain a minimum of 8 hours of safety training a year.
 - 2) All officers are required to obtain a minimum of 16 hours of safety training a year.
 - 3) All certified officers are also encouraged to maintain good physical conditioning to reduce the likelihood of injury.
 - 3) Officers will attend annual training on liability issues.
2. Reporting
 - A. A report will be filed on all on duty related accidents,

injuries and incidents where a high probability of liability occurs.

- B. Reports will be forwarded to the Deputy Chief.

3. Analysis

- A. An analysis will be conducted on an as needed basis.
- B. information will be compiled from the on duty injury reports and the filing of Tort claims or liability lawsuits.
- C. Analysis reports will be given to the Chief of Police.